

Job Analysis Template from Hiring the Best Knowledge Workers, Techies & Nerds: The Secrets and Science of Hiring Technical People by Johanna Rothman.

If you don't have a copy of the book yet, visit Dorset House or Amazon.

Job Advertisement Template

Job advertisement for [open position title]

Main attractor (*Identify what will attract the kinds of people you want to hire, phrased in terms of corporate cultural fit factors, product, or technology.*):

Deliverables and activities:

Essential candidate qualities, preferences, and skills

Contact information: